

MINUTES OF MILLBROOK ANNUAL GENERAL MEETING

Wednesday 11 November 2023

Present: Chris Shrimpton (Chair); Jennie Thomas; Ward Councillor Gary Summerfield; Julie Todd (Clerk) + 16 Members of the Public

442. Apologies

Ward Councillors Susan Clinch and Mark Smith, Rev Dominic Holroyd and Vital Energi.

443. Vital Energi

Vital Energi submitted the following report:

- We are still waiting for green light from Center Parcs although have regular and very positive dialogue with them
- The approval to proceed with the heat network connection to Center Parcs has been delayed by a potential sale of the Center Parcs business by their owners Brookfield
- We are still progressing with negotiations with Encyclis for the heat offtake and lease of land for energy centre, and with O&H for an easement across their land to the south of the Rookery ERF
- In anticipation of above, we are targeting planning application submission by the end of 2023
- We hope to be in a position to commence construction mid-2024, with aim of supplying low carbon heat by end 2025
- We are still keen to engage with home owners in Millbrook Village!

444. Martin Hughes, Group Health, Safety & Facilities Director, UTAC

- UTAC are in discussions with Vital Energi re alternative heating system.
- Tree planting – since the 1960's some a quarter of a million trees have been planted. Last year, under the Queen's Green Canopy initiative, UTAC have planted 15,000 trees – good for shielding noise.
- Business has recovered to pre-COVID level. Currently main areas of activity: electric vehicle development – passenger cars, trucks and vans; autonomous vehicles ; defence work has increased.
- Events continue. It was agreed UTAC would let the clerk know details of any events with 50+ people.
- Planning permission for small single storey building in the centre of the site.
- Traffic – UTAC continues to work with suppliers and customers on not using Sandhill Close. 75% effective particularly with suppliers.

445. CB Ward Councillors' Reports

- Ward Councillor Grant – money available for capital projects. It was agreed to apply for funding for the ramp to the multi-activity play equipment. **Action: Clerk**
- Warren Farm – Ward Cllrs Clinch and Summerfield have met with new CBC Enforcement Officer:
 - Went through all the plots and enforcement is well underway with prosecutions, etc, all of which will be written enquires except Plot 8 who have asked for a Public Enquiry. Dates of all to be advised.
 - CBC have formal objection regarding the haulage issue.
 - The old alpaca farm will have to apply for a change of use to Dog training and they have been advised, and a case has been opened on this plot.
 - CBC Enforcement will provide Ward Councillors with a list of all plots.
- Millbrook Sandhill Close 20mph Petition - on the agenda for Traffic Management Committee meeting on 28/11/23 and Ward Councillors will speak supporting the petition. It was agreed Mike Edwards would attend on behalf of MPM and a pre-meeting would be held between Ward Councillors, Chris Shrimpton and Mike Edwards. **Action: GS/ME/CS**

- CB/23/03035/FULL – Dellfield Farm – RoW is involved in the application. The meeting voted unanimously (with 2 abstentions Chris and Aeone Shrimpton) to object to the application. The application has been called in for discussion at the Development Management Committee.

Action: JS/Clerk

- CB/22/04205/VOC, CB/22/04216/LDCE, CB/22/04124/LDCE – these planning matters all relate to Warren Farm and have been awaiting decision for over a year. Ward Cllr Summerfield to follow up.

Action: GS

446. Minutes of Last Meeting – 7 June 2023

It was proposed by Mike Edwards and seconded by Ann Summerlin that the minutes from the meeting held on 7 June 2023 be signed as a true record with all in agreement.

447. Matters Arising

- 426 Open Forum - Church Path – Greensand Trust to be contacted re dates. **Action: Clerk**
- 440 Open Forum – Footpaths – an email was sent to the village on 15/06/23 re cutting hedges and keeping the footpaths clear of wheelie bins. A resident emailed the PM on 07/11/23 stating the issues continue. It was agreed letters would be sent. **Action: CS/Clerk**
- 440 Open Forum Sandhill Close “Layby” – awaiting response from Bedford Estates to emails and phone calls. It was agreed that if the Estate will only cut the hedges in the autumn/winter, MPM would pay for extra cuts in the summer in order to keep the footpaths usable. **Action: Clerk**

448. Reports/Updates

I. Planning – CB/23/03035/FULL – Dellfield Farm - see 445 above.

II. Warren Farm Enforcements – see 445 above.

III. Highways – Sandhill Close 20 mph Petition – see 445 above.

IV. Recreation Ground

- Play Equipment – quotes were obtained for works following annual safety inspection and circulated to the meeting (see Appendix A). It was unanimously agreed:
 - Multi Play Equipment – Ramp – CPM to undertake the work. Ward Councillor Grant to be applied for. **Action: Clerk**
 - Rope Walk – awaiting quote from CPM. Work to be undertaken by lowest quote subject to successful application for grant from Rookery South Community Trust Fund. **Action: Clerk**
 - Climbing Wall – to be removed. **Action: CS**
 - Child’s Swing – CPM to replace 2 seats. **Action: Clerk**
 - Log Walk Rope – CPM to replace rope. **Action: Clerk**
 - The Village Hall agreed to donate £600 towards the above.
- Tree Quotes - two quotes from Richard Harris and JDT Contracts. It was agreed to proceed with JDT Contacts. **Action: Clerk**

V. East/West Rail

- Level crossings to remain open
- Trains will travel between 60-100 mph
- 3 passenger trains each per hour + freight

VI. Rookery South ERF

If anyone would like a tour of the facility please contact Jennie Thomas.

VII. Millbrook Vale Sub Station

- Large pieces of equipment to be transported overnight to site on 2, 9 and 16 December which will mean road closures.
- Station will operate for 1,500 hours per year.

VIII Marston Vale New Villages

Chris Shrimpton and Jennie Thomas continue to attend stakeholder meetings.

449. Finance

The financial accounts were circulated prior to the meeting:

Current Account: £14,236.36

Deposit Account: £2,705.45

- 2024/24 Budget

Projected c/forward £12,000

Items of significant expenditure:

- Speed Camera – it was agreed to apply for a grant from OPCC Community Safety Fund for a speed camera for the top of Sandhill Close. **Action: CS**
- Sandhill Close layby fence - £4,000
- Recreation ground fence - £1,000
- Sandhill Close hedge cutting - £500

With this projected spend, it would mean there would be approx. £7,500 in reserve which is in line with having one year’s precept in reserve.

- 2024/25 Precept – it was unanimously agreed to keep the precept at £6,000. **Action: Clerk**
- NALC Clerk Pay Award – the annual pay award of an extra £1 per hour, backdated to April, was agreed.

450. Correspondence

Circulated prior to the meeting.

451. Open Forum

Nothing raised.

452. Matters to be Brought Forward to Next Meeting

Nothing raised.

453. Date of Next Meeting

Wednesday, 8 May 2024.

The meeting closed at 2114.

Signed Date

Alfred Everitt Play Area

Play Equipment

This year's safety inspection report highlighted five areas where action needs to be taken:

- Multi Play Equipment – Ramp - worn rope, worn/damaged ramp
- Multi Play Equipment – Climbing wall – worn and support timbers are loose
- Rope Walk – broken rung and rotten timber walk/balance beam
- Child's Swing – rubber wearing away on seats and exposing metal
- Log Walk – replace worn rope

	RPM	Online Playgrounds	CPM
Multi Play Equipment - Ramp			
Replace	£1,188	£598.80 (Quote to replace rope and steps only)	£648
Rope Walk			
Option 1: Remove	£180	No quote	£252
Option 2: Remove and replace rope walk + 2 balance walks	£2,976	£2,100 (replace rope walk only)	Awaiting quote
Climbing Wall			
Option 1 – Remove	£300	No quote	£312
Option 2 – Replace	£1,920	£2,287.68	£1,920
Child's Swing			
Replace 2 seats	£762	No quote	£468
Log Walk Rope			
Remove frayed rope and replace			£234

Notes

1. All prices are inclusive of VAT
2. Online Playgrounds quote – in addition there is a site set up and preliminaries charge of £1,632

Finance

1. Ward Councillors have offered £600
2. Village hall
3. Rookery South Community Trust Fund – deadline March 2024; Park and open space provision and improvements; Sports and recreation projects.

Julie Todd

08/11/23

MPM – 08/11/23